

Cabinet

9 October 2013



**2014/15 Budget and Medium Term
Financial Plan4 2014/15 – 2016/17**

Key Decision No. CORP/R/13/02

Report of Corporate Management Team

**Joint Report of Don McLure, Corporate Director Resources and
Lorraine O'Donnell, Assistant Chief Executive**

Councillor Alan Napier, Cabinet Portfolio Holder for Finance

Councillor Simon Henig, Leader of the Council

Purpose of the Report

- 1 The report provides an update on the 2014/15 Budget and the Medium Term Financial Plan focussing on the impact of the 2015/16 Spending Round and the 2014/15 and 2015/16 Local Government Finance Settlement Consultation.

Executive Summary

- 2 The previous MTFP4 report to Cabinet on 17 July 2013 identified that the financial position facing local authorities continued to be extremely challenging. The Government's annual March Budget and Autumn Statement continued to identify a deteriorating position for the country's finance.
- 3 Since 17 July 2013 Cabinet meeting, the content of both the 2015/16 Spending Round and the Local Government Finance Settlement have been fully assessed. It is apparent that, in line with previous Government announcements, local government continues to face the highest level of funding reductions in the public sector and that more deprived areas are facing higher levels of funding reduction than more affluent areas.
- 4 The level of savings the Council needs to deliver has increased significantly. In MTFP1 the council forecast that £123m of savings would be required over a four year period. Savings of £222m are now expected to be required for the 2011 – 2017 period, £20m higher than the sum previously reported to Cabinet in July.
- 5 The messages from Government continue to lack transparency making it increasingly difficult for local authorities to plan effectively and to explain clearly to the public the challenges faced. The 2015/16 Spending Round presented a £2.1bn (10%) funding reduction for local authorities nationally. The Local Government Finance Settlement consultation published a month later on 25 July 2013, detailed a £3.1bn (15%) funding reduction which is an increase of £1bn in a matter of weeks.

- 6 Based upon the level of savings required over MTFP4, an estimate of the number of employee post reductions will be made as the savings targets are approved up to 31 March 2017.
- 7 By 31 March 2014 it is estimated that the number of posts will have reduced in the Council by 1,558 since 2011, of which 363 will have been vacant posts. During this period the MTFP Redundancy and Early Retirement Reserve will have reduced from £26.9m to an estimated £3.1m and will need to be replenished as part of the medium term financial planning process.
- 8 The Council will continue to consult widely on the implications of Government funding reductions and the impact on Council services. A major consultation exercise will be undertaken during October and November that will include a wide range of consultation methods in order to engage with as many members of the public, partners and stakeholders as possible in order to help us identify how to make the significant budget reductions that we need to across the MTFP4 period.
- 9 The Leader of the Council has written to the Secretary of State for Communities and Local Government expressing the Council's very serious concerns at how unfair the proposed grant settlement for 2014/15 and 2015/16 would be on Durham, and asking that this is changed. The Council is also in discussion with the Local Government Association, the Special Interest Group of Municipal Authorities (SIGOMA) and the Association of North East Councils (ANEC) to formulate a very strong consolidated response to the government's consultation that exemplifies how unfair the current allocations are for Durham and other similar councils.

Background

- 10 The 17 July 2013 MTFP4 report to Cabinet provided an update on the 2014/15 Budget and MTFP4. Although the Spending Round was published on 26 June 2013, a full analysis on the impact had not fully been assessed and as such the figures included in the report excluded any impact from the Spending Round.
- 11 The 17 July 2013 report updated Cabinet of adjustments to the MTFP Model with the shortfall in individual years as follows:

Year	Budget Shortfall
	£m
2014/15	2.844
2015/16	18.294
2016/17	37.365
TOTAL	58.503

- 12 The 2015/16 Spending Round published on 26 June 2013 announced a 10% real terms funding reduction after taking into account a 1.8% estimate for inflation for local authorities, which equated to an 8.2% cash reduction. Although individual allocations for local authorities were not published, information was provided which enabled an assessment to be made of the

financial impact upon the Council. This report provides additional detail in this regard.

- 13 Subsequently on 25 July 2013 the Government published the 2014/15 and 2015/16 Local Government Finance Settlement Consultation. The Department for Communities and Local Government (DCLG) had not forewarned local authorities that the consultation was to be published or that the consultation would detail average real terms funding reductions in 2015/16 of 15% rather than 10%. Again this report provides additional detail in this regard.

2015/16 Spending Round

- 14 The announcements contained within the 2015/16 Spending Round published on 26 June 2013 will have an impact upon four areas of local government finance as detailed below:

- (i) Reductions in Revenue Support Grant (RSG)
- (ii) Reductions in Education Support Grant (ESG)
- (iii) Reductions in New Homes Bonus (NHB)
- (iv) Social Care Funding

(i) Revenue Support Grant

- 15 The MTFP4 Model included in the 17 July 2013 Cabinet report forecast circa £15.6m reduction in RSG in 2015/16.

- 16 The Spending Round announced a 10% reduction in funding for local government. In real terms however this equates to an 8.2% reduction as the 10% figure includes a 1.8% inflation assumption. An 8.2% reduction in funding for the council equates to a £23.343m reduction in Revenue Support Grant. This is an additional funding reduction of £7.743m when compared to previous forecasts.

(ii) Education Services Grant

- 17 This grant was introduced in 2013/14 after funding was top sliced from council budgets and transferred to the Department for Education (DfE) in relation to support provided to schools. The top slice was then reimbursed to local authorities and Academy Schools proportionate to their respective numbers of pupils.

- 18 The Government has announced that this grant will be reduced by £200m in 2015/16. There will be a consultation in the autumn on how local authorities can 'realise efficiencies and focus on their core roles' in relation to the support provided to schools. The education services grant paid to local authorities nationally in 2013/14 is £800m of which the council receives £7.6m.

- 19 The £200m reduction in 2015/16 would represent a 25% reduction which for the Council would equate to an estimated £1.9m loss in grant. In the meantime there could also be additional schools converting to academy status which would also reduce the grant received.

(iii) New Homes Bonus (NHB)

The Government have announced that £400m nationally of NHB will be top sliced from local authorities in 2015/16 and transferred to the Single Local Grants Fund (SLGF) which will be administered by Local Enterprise Partnerships (LEPs). At this stage it is forecast that £2.75m of the Council's NHB will be transferred in 2015/16. The Council will work closely with the LEP to determine how this funding is invested but at this stage it is prudent to assume none of this funding is available to support MTFP4. To date the Council has utilised the NHB to support core funding due to the significant level of savings faced. The impact of this £2.75m funding reduction is therefore the equivalent to a RSG reduction for the Council.

(iv) Social Care Funding

- 20 The Government has announced the introduction in 2015/16 of a £3.8bn pooled budget for social care services between local authorities and the NHS to work collaboratively together. There is insufficient detail at this stage to fully understand the implications but the following is known:
- The £1bn currently paid by the NHS to local authorities nationally, of which the council receives circa £10m, is within this total. This provides a level of certainty that the £10m presently provided will be retained beyond 2015/16.
 - A sum of £1.9bn is 'new money' and includes £1bn that will be performance related. It is anticipated that 50% of the performance related sum will be paid on 1 April 2015 based upon performance in the previous year. The remaining 50% is expected to be based upon performance in 2015/16.
- 21 The Council has previously assumed that social care income currently received was at risk. The announcements in the Spending Round provide the confidence required to assume the current income stream in 2013/14 and 2014/15 will continue. This allows the MTFP4 Model to be adjusted accordingly.
- 22 The Spending Round announcement, although providing good news in relation to Social Care Funding, also included additional cuts to RSG, ESG and NHB amounting to £12.35m in total for the Council. The Government did announce however that new funding streams would be introduced in 2015/16 to 'balance' these reductions in core funding. These funding streams include the following:
- (i) Funding of £335m to assist local authorities in preparing for the implementation of the findings of the Dilnot review in relation to the funding of social care changes which will be introduced in 2016/17.
 - (ii) Funding of £100m for a Collaboration and Efficiency fund to promote transformation within local government.
 - (iii) An additional £200m of support for the Troubled Families Programme.

2014/15 and 2015/16 Local Government Finance Settlement Consultation

- 23 The Government unexpectedly published three consultation papers on 25 July 2013 as detailed below:
- (i) 2014/15 and 2015/16 Local Government Finance Settlement.
 - (ii) New Homes Bonus and the Single Local Growth Fund.
 - (iii) Proposals for the use of capital receipts from asset sales to invest in reforming services.
- 24 The consultation paper on the finance settlement included indicative RSG figures for all local authorities for both 2014/15 and 2015/16. This has enabled comparisons to be drawn with the Council's estimated levels of RSG post Spending Round.

2014/15

- 25 The RSG reduction for the council of £32.031m was £55k lower than the £32.086m forecast.

2015/16

- 26 For 2015/16, the RSG reductions are significantly higher than those previously forecast. The average funding cut across the country is 15% rather than the 10% detailed in the recently published Spending Round. The whole of local government have been shocked at this level of reduction and have queried this with DCLG. The message from DCLG at this stage, is that the new funding streams introduced to 'balance' the funding reductions in RSG are to be financed by RSG being top sliced i.e. no new funding is being provided for local authorities although it would appear that in certain circumstances the funding relates to 'New Burdens' that would be placed upon local authorities.
- 27 In line with previous settlements, the Council's funding reduction is higher than the 15% national average. The council's 16.4% funding reductions results from the Government's policy of proportionately reducing RSG which does not take into account the relative income raised locally from each authority's council tax yield. This is clearly resulting in a re-distribution of funding from deprived areas that are heavily reliant upon RSG and have low levels of council tax yield due to average house prices being lower when compared to more affluent areas.
- 28 Based upon the information provided, the Council's RSG in 2015/16 will reduce by £39.713m rather than the £23.343m forecast, an additional reduction of £16.37m. In the main this deterioration relates to the increase from 10% average to 15% average nationally and the higher than average reduction faced by the Council at 16.4%.
- 29 At this stage, no assumptions have been included of sums the Council may receive from the new funding streams. No detail has been provided to date on these funding streams and there may be specific grant conditions restricting the utilisation of the funding.

MTFP4 Impact

- 30 The MTFP4 Model has been updated to take into account all of the financial forecasted changes detailed in this report in relation to the Spending Round and the Finance Settlement Consultation. In addition adjustments have been made for the following:

(i) Town and Parish Council RSG Adjustment

Under the Local Council Tax Support Scheme (LCTSS) in 2013/14, the Council receives a sum of £2.332m which represents the council tax income lost by Town and Parish Councils due to the introduction of the LCTSS. The Council does not have to passport this funding to the Town and Parish Councils but agreed to do so in 2013/14. The £2.332m is 60% funded from within the Council's RSG and 40% from Baseline Funding i.e. Business Rate Income and 'Top Up' Grant. The Council's RSG is forecast to be cut by £32.051m in 2014/15 and £39.713m in 2015/16. On this basis it is deemed only fair and equitable for the Town and Parish Councils' £2.332m payment to be cut proportionately to the Council's RSG reduction. The following levels of reduction have been calculated which are in line with Cabinet decision [CORP/R/13/03] that was agreed at the Cabinet meeting of 11 September 2013.

	Payment	Reduction
	£m	£m
2013/14	2.332	-
2014/15	2.094	0.238
2015/16	1.789	0.305

- 31 The 40% sum contained in Baseline Funding will be maintained and increased in line with annual retail price increase (RPI) increases. At this stage, no reduction for the Town and Parishes is assumed for 2016/17 as the RSG reductions for the council in that year is only estimated.

(ii) Business Rate/Top UP Grant RPI Increases

Under the Business Rate Retention scheme (BRR), the Council will receive an annual uplift RPI on Business Rate income and the Top Up Grant. Although initial assurances were received from DCLG that this would be additional funding for local authorities, the Government is now intending to top slice the cost of these increases from RSG. This process penalises the Council as it has a relatively low proportion of the business rate national total but a relatively high proportion of RSG e.g. the council receives a lower proportion of the RPI increase but a higher proportion of the cut.

The Government has reassessed the forecast level of RPI for 2014/15 and 2015/16. These updates have been included in the MTFP4 model replacing the previous assumptions as detailed overleaf:

	Previous RPI Assumption	Revised RPI Assumption
	%	%
2014/15	3.0	3.2
2015/16	2.5	2.8

(iii) New Homes Bonus

It is forecast that £2.75m of the Council's NHB will be top sliced in 2015/16 and transferred to the LEP. With this in mind no additional NHB is included in 2014/15 or 2015/16 as this will then be transferred to the LEP. There will be a one off additional NHB sum available in 2014/15 and it is recommended that consideration is given to utilising this in 2014/15 as a one off sum only to support the capital programme and therefore not include in the MTFP model for 2014/15. If we did include in the model for 2014/15, it would have to take it out again for 2015/16.

- 32 Having taken into account the significant deterioration in the financial assumptions for 2015/16, it is prudent that planning for MTFP4 involves Service Groupings to identify additional savings of £15m raising the savings target to £22m. The Savings Target for each Service Grouping is as follows:

	£m
Assistant Chief Executive	0.386
Children and Adult Services	9.537
Neighbourhood Services	3.292
Regeneration and Economic Development	0.800
Resources	0.985
TOTAL	15.000

- 33 The updated MTFP4 Model is attached at Appendix 2. After adjusting the model for the issues discussed in this report including the additional £15m of savings targets identified above the revised saving shortfalls across the MTFP4 timeframe are as follows:

	Savings Shortfall
	£m
2014/15	0.786
2015/16	14.567
2016/17	47.715
TOTAL	63.068

- 34 Work will continue over the coming months to identify options available to eradicate the £0.786m in 2014/15 to enable a balanced budget to be set.
- 35 Having taken into account the new savings targets detailed in this report, the total level of savings required by the Council for the six year period 2011 – 2017 will be as follows:

	£m	£m
2011/12	66.4	
2012/13	26.6	
2013/14	20.9	
Savings to date		113.9
2014/15	23.8	
2015/16	36.6	
2016/17	47.7	
MTFP4 Saving		108.1
TOTAL SAVING		222.0

- 36 The table above identifies that 51% of the total £222m of savings will have been achieved by the end of 2013/14. By the end of 2013/14 it is forecast that 1,558 posts will have been deleted as part of the MTFP process. In total 363 vacant posts will have been deleted with 1,198 employees accessing the ER/VR scheme of which 360 are forecast to be compulsory redundancies.
- 37 During this period the MTFP Redundancy and Early Retirement Reserve will have reduced from £26.9m to an estimated £3.1m and will need to be replenished as part of the medium term financial planning process.

Budget Consultation Process for 2014 - 2017

- 38 Durham County Council developed a Medium Term Financial Plan for 2011 – 2015 following extensive public consultation. During that exercise, the public were asked to consider how the council should apply reductions of £123m, which at the time was estimated to be approximately 25% of the council's net budget.
- 39 Building on that approach, the council has continued to carry out extensive consultation on the annual budget, MTFP and all associated significant consultations. This autumn we are again planning to undertake a major consultation to ensure that our approach to spending and funding council services is guided by public views. To help plan how we approach this challenging task we will use a wide range of consultation methods ensuring appropriate opportunities for the public, partners, local councils and the voluntary and community sector to be engaged in helping us identify how to make significant reductions.
- 40 The approach will include a range of methods in order to provide a wide range of opportunities for the public and partners to get involved in the consultation.
- 41 The consultation will inform the public of the necessary savings facing the council and to seek their views as to which service budgets they feel should

be reduced by a greater or smaller proportion. The feedback received will inform how we approach making these significant further budget reductions.

- 42 The proposed approach will ensure that individuals, groups and interested partners are able to participate in the most appropriate method. These include:
- a. **Public involvement at AAP Forum events.** During October and November AAPs will hold their Autumn Forum events where the public will be offered an opportunity to influence a number of key decisions. To help ensure people are able to attend these events they will be held on Saturdays and will provide an opportunity for people to comment on allocation of funds through a Participatory Budget Exercise, the AAP priorities for the forthcoming year, the County Durham Plan and the council's budget. With regard to the budget, it is proposed the public will have two options to become involved. The first will involve facilitated roundtable exercises where participants are able to comment on the full range of council services. The second, for those unable to spend the time on the facilitated exercise, will involve a questionnaire whereby they can comment on their key priorities. A list of the dates, times and venues for the AAP is set out in the Appendix 3.
 - b. **An online questionnaire.** For those unable to attend the Forum, there will be an online questionnaire to allow comments on priority services.
 - c. **Targeted work** with statutory partners, the voluntary and community sector, protected characteristic groups, the business community and local councils through existing networks and meetings. These include groups and networks such as the Local Councils Working Group, County Durham Association of Local Councils, County Durham Partnership, the People's Parliament, the Disability Partnership and AAP young people's fora.
 - d. **Focus Groups drawn from the Citizens' Panel**, will supplement the general consultation, providing additional evidence of the views of the general public as well as being directed to either participate in the above events or complete the online questionnaire.

Consultation Feedback

- 43 The initial results from the consultation will be reported to Cabinet on 18 December, 2013 and the full analysis will be complete for consideration by Cabinet on the 12th February, 2014.

Sustainable Community Strategy, Council Plan and Service Plans

- 44 Alongside the MTFP, work is being undertaken to review and refresh the Sustainable Community Strategy (SCS), Council Plan and Service Plans. This will ensure that Council and County Durham Partnership strategic priorities inform MTFP work, and that more detailed Council and Service Plan objectives and actions reflect the Council's financial constraints.
- 45 The SCS is the single strategic plan that takes account of the needs, views and aspirations of partners and people living and working in the County, and sets out the most important issues that we need to come together to address.

Work is now on-going to update this strategy to reflect the significant changes that have taken place in recent years as well as utilising the most up-to-date data and information available. In September the County Durham Partnership Board considered and agreed its draft high-level objectives for further consultation with individual thematic partnerships and members of the Council. The partnership also considered a range of potential cross-cutting issues, and work is ongoing to develop these.

46 Overall, it is recommended that the 5 key altogether better themes remain unchanged, in line with a review of the Altogether Better Durham vision last year, with the objectives sitting under each theme the subject of the on-going consultation. It is also recommended that the altogether better council theme is retained for the Council Plan, giving 6 key themes:

- a. Altogether Wealthier
- b. Altogether Healthier
- c. Altogether Better for Children and Young People
- d. Altogether Safer
- e. Altogether Greener
- f. Altogether Better Council.

47 The next stages of work are as follows:

22 October	Member seminar on draft SCS and Council Plan objectives and outcomes and MTFP
24 October	CDP forum event to consider the final draft SCS objectives
20 November	Cabinet paper to consider high level SCS/ Council Plan framework
25 November	Corporate Issues Scrutiny Committee considers report on SCS / Council Plan framework

Equality Impact Assessment Considerations

48 Alongside the development of the MTFP, equalities impacts are being considered throughout the decision making process. As explained in the July Cabinet report, this is in line with the Equalities Act 2010 which under the public sector equality duty requires us to pay 'due regard' to the need to:

- a. Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited under this Act;
- b. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- c. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

- 49 As part of the development of MTFP4 proposals, Equality Impact Screenings are being prepared for all proposals. This will be used to ensure that equalities considerations inform the development of MTFP4 proposals for Cabinet. The screenings also allow early consideration of proposals where a full impact assessment will be needed to inform final decision-making, and where equalities considerations need to be built into consultation in relation to proposed changes.
- 50 We will continue to ensure that full Equalities Impact Assessments inform final decision-making on implementing MTFP savings. Monitoring of the cumulative equalities impact of MTFP decisions is continuing through regular updates to Cabinet on progress in implementing the MTFP.

Recommendations and reasons

- 51 Cabinet is asked to:
- (i) Note the impact of the 2015/16 Spending Round and the 2014/15 and 2015/16 Local Government Finance Settlement Consultation upon the Council.
 - (ii) Agree that an additional £15m 2015/16 savings target be worked up by Service Groupings.
 - (iii) Note the estimated £63.1m savings shortfall for the period 2014/15 – 2016/17.
 - (iv) Agree to the lobbying proposals as outlined in the report.
 - (v) Note the update in relation to the MTFP4 consultation process.
 - (vi) Note the update on the development of the Council Plan and Service Plans.

Background papers

Contact:	Jeff Garfoot	Tel: 03000 261946
	Gordon Elliott	Tel: 03000 263604
	Jenny Haworth	Tel: 03000 268014

Appendix 1: Implications

Finance

The report highlights the current £0.786m shortfall in 2014/15 and the £63.1m shortfall over the 2014/15 – 2016/17 period.

Staffing

The report recognises that further employee post reductions will be required over the medium term financial plan period 2014/15 to 2016/17.

Risk

Risk will continue to be assessed throughout the Budget/MTFP process.

Equality and Diversity/Public Sector Equality Duty

Equalities considerations are built into the proposed approach to developing MTFP4, Council Plans and Service Plans, as a key element of the process.

Accommodation

None.

Crime and Disorder

None.

Human Rights

Any Human Rights issues will be considered for any detailed MTFP4 and Council Plan proposals as they are developed and decisions made to take these forward. There are no Human Rights implications from the information within this report.

Consultation

The proposed consultation process is an integral element of this report. The report identifies the process to be followed in MTFP4.

Procurement

None.

Disability Issues

All requirements will be considered as part of the equalities considerations outlined within the main body of the report.

Legal Implications

None.

Medium Term Financial Plan (MTFP4) 2014/15 - 2016/17 Model			
	2014/15	2015/16	2016/17
		£'000	£'000
Government Funding			
Revenue Support Grant (RSG) Reduction	32,031	39,713	30,000
Town and Parish Council RSG Adjustment	-238	-305	0
Education Services Grant Reduction	0	1,900	0
Business Rates - RPI increase (Estimated 3.2%/2.8%/2%)	-1,700	-1,500	0
Top Up Grant - RPI increase (Est. 3.2%/2.8%/2%)	-1,900	-1,700	0
New Homes Bonus (Nil entry due to LEP top slice in 15/16)	0	0	0
New Homes Bonus - Re-imbursement of Top Slice (Est)	-750	0	0
Other Funding Sources			
Council Tax Increase (2% each year from 2014/15)	-3,290	-3,355	-3,422
Business Rate Additional Yield	-2,500	0	0
NHS Social Care Funding	-2,800	-7,000	0
Estimated Variance in Resource Base	18,853	27,753	26,578
Pay inflation (1% - 1% - 1.5%)	1,950	1,900	2,850
Price Inflation (1% - 1.5% - 1.5%)	1,475	2,137	2,137
Corporate Risk Contingency Budget	-1,000	-1,300	-1,000
Base Budget Pressures			
Carbon Reduction Commitment - 'Carbon Tax'	370	0	0
Expiry of four year Disturbance Allowances payments	-220	0	0
Employer National Insurance increase	0	0	5,100
Single Status Implementation	0	0	3,800
Additional Employer Pension Contributions	1,100	1,000	1,000
Concessionary Fares	0	400	400
Energy Price Increases	0	500	500
Community Building running costs	-180	0	0
CAS Demographic and Hyper Inflationary Pressures	1,000	1,000	1,000
Use of Earmarked/Cash Limit Reserve in CAS	-1,000	-200	3,350
Community Governance Reviews	0	-50	0
Prudential Borrowing to fund new Capital Projects	2,000	2,000	2,000
Capital Financing for current programme	-250	1,500	0
Investment Income	-300	0	0
TOTAL PRESSURES	4,945	8,887	21,137
SUM TO BE MET FROM SAVINGS	23,798	36,640	47,715
Savings			
Provisional MTFP Savings (subject to approval)	-23,012	-7,073	0
Additional Savings Target	0	-15,000	0
TOTAL SAVINGS	-23,012	-22,073	0
DEFICIT	786	14,567	47,715
ADJUSTED SHORTFALL 14/15 - 16/17	63,068		

AAP FORUM MEETINGS/MTFP Budget Consultations/Participatory Budgeting/Priority setting

OCTOBER/NOVEMBER, 2013

AAP Partnership	Forum Date	Venue	Coordinator	Contact Details
Stanley (10.00 a.m. – 2.00 p.m.)	19.10.2013	North Durham Academy, High Street, Stanley. DH9 0TW	Daniel O'Brian	03000 265323 daniel.o'brien@durham.gov.uk
East Durham (10.00 a.m. – 2.00 p.m.)	26.10.2013	The Glebe Centre, Durham Place, Murton. SR7 9BX	Shealagh Pearce	03000 262054 shelagh.pearce@durham.gov.uk
Durham (10.00 a.m. – 2.00 p.m.)	26.10.2013	County Hall, DH1 5UL	John Murphy	03000 267204 john.murphy3@durham.gov.uk
Three Towns (10.00 a.m. – 2.00 p.m.)	02.11.2013	Crook Primary School, Croft Avenue, Crook. DL15 8QG	Sandy Denny	03000 267538 sandy.denney@durham.gov.uk
Weardale (10.00 a.m. – 2.00 p.m.)	02.11.2013	Wolsingham School & Community College (Upper School Site), Leazes Lane, Wolsingham. DL13 3DN	Angelina Maddison	03000 268666 Angelina.maddison@durham.gov.uk
Chester-le-Street (10.00 a.m. – 2.00 p.m.)	09.11.2013	Park View School (Upper School), Church Chare, Chester-le-Street. DH3 3QA	Andrew Megginson	03000 266144 andrew.megginson@durham.gov.uk
Teesdale (10.30 a.m. – 3.30 p.m.)	09.11.2013	Witham Hall, 3 Horse Market, Barnard Castle. DL12 8LY	Craig Morgan	03000 26081 craig.morgan@durham.gov.uk
Bishop Auckland & Shildon (10.00 a.m. – 2.00 p.m.)	16.11.2013	Bishop Auckland College (Main Campus), Woodhouse Lane, Bishop Auckland. DL14 6JZ	Andrew Walker	03000 268075 a.p.walker@durham.gov.uk

Derwent Valley (10.00 a.m. – 2.30 p.m.)	16.11.2013	St. Patrick's Church Hall, Victoria Road, Consett. DH8 5AX	Corinne Walton	03000 260725 corinne.walton@durham.gov.uk
Great Aycliffe & Middridge (11.00 a.m. – 3.00 p.m.)	23.11.2013	Newton Aycliffe Youth Centre, Burn Lane, Newton Aycliffe. DL5 4HT	Brian Riley	01325 327441 brian.riley@durham.gov.uk
East Durham Rural Corridor (10.00 a.m. – 2.00 p.m.)	23.11.2013	Sedgefield Community College, Hawthorn Road, Sedgefield. TS21 3DD	Jane Bellis	03000 261128 jane.bellis@durham.gov.uk
Spennymoor (10.00 a.m. – 2.00 p.m.)	30.11.2013	Spennymoor Leisure Centre, High Street, Spennymoor. DL16 6DB	Michael Wilkes	03000 261135 michael.wilkes@durham.gov.uk
4-Together (10.00 a.m. – 2.00 p.m.)	30.11.2013	Ferryhill Business & Enterprise College, Merrington Road, Ferryhill. DL17 8RW	Lee Copeland	03000 267210 lee.copeland@durham.gov.uk

Please note Mid Durham is conducting the following sessions, details below:

AAP Co-ordinator – Andy Coulthard (andy.coulthard@durham.gov.uk). Office Number: 01207 529085)

Date	Venue	Time
10.10.2013	Burnhope (Ivy Leaf Club)	4.30 p.m. – 6.30 p.m.
12.10.2013	Lanchester (Community Centre)	10.00 a.m. – 12 noon
12.10.2013	Castleside (Village Hall)	2.00 p.m. – 4.00 p.m.
15.10.2013	New Brancepeth (Village Hall)	4.30 p.m. – 6.30 p.m.
19.10.2013	Langley Park (Woodview Community Centre)	10.00 a.m. – 12 noon
19.10.2013	Quebec and Esh (Quebec Village Hall)	2.00 p.m. – 4.00 p.m.
21.10.2013	Brancepeth (Village Hall) (This will be part of the Parish Council Meeting)	7.00 p.m.
23.10.2013	Ushaw Moor and Broompark (Catholic Club)	4.30 p.m. – 6.30 p.m.
26.10.2013	Brandon, Meadowfield and Langley Park (Meadowfield LC)	10.00 a.m. – 12 noon
26.10.2013	Esh Winning and Waterhouses (Our Lady Queen Martyrs Hall)	2.00 p.m. – 4.00 p.m.